

OKLAHOMA MOTHERS OF MULTIPLES, INC.  
BYLAWS ADOPTED May 5, 1990  
Revised April 16, 2005  
Revised April 28, 2007  
Revised April 17, 2010

- I. Name: OMOMs (Oklahoma Mothers of Multiples)  
Motto: Mothers of Multiples Exchanging New Thoughts (MOMENT)
  
- II. Purpose:
  - A. To join together the parents in Oklahoma who have been blessed with a multiple birth.
  
  - B. To unite Oklahoma Parents of Multiple Clubs.
  
  - C. To utilize the energy and knowledge of these parents and clubs to gather, exchange and distribute information pertaining to the development and encouragement of individuality of multiple birth children.
  
- III. Membership:
  - A. Qualifications:
    - 1. Any Oklahoma Parents of Multiples Club.
  
    - 2. Any Oklahoma parent of multiple birth children may join through the affiliation of any Oklahoma Parents of Multiples Club.
  
    - 3. Any parent of multiples may join OMOMs as a “Member at large”. A member at large is defined as a parent of multiples who wishes to join OMOMs as an individual, who is not a paid member of a “member club”.
  
    - 4. The individual “at large” member shall carry all privileges of OMOMs membership.
  
  - B. Dues:
    - 1. The fiscal year is convention to convention.
  
    - 2. Clubs: An initial enrollment fee of \$5.00 per member not to exceed \$25.00 per club. Annual dues for clubs will be \$20.00.
  
    - 3. Individuals belonging to a member club: Annual dues of \$5.00 per person.  
Individuals NOT belonging to a member club: Annual dues of \$7.50 per “member at large”.
  
    - 4. Club dues are due and payable no later than August 1. Individual dues postmarked after March 15<sup>th</sup>, take effect after the annual convention.
  
    - 5. Club dues not received by August 1<sup>st</sup> shall result in forfeiture of membership.
  
    - 6. Club and individual dues are non-refundable.

C. Voting:

1. Representation of membership will be by individual member vote at the annual General Business Meeting held during convention.
2. Voting shall be by a show of hands, unless there is more than one candidate for an office, in which case voting shall be done by secret ballot.
3. Quorum will consist of 51% of members present and in good standing.

IV. Officers:

A. Offices to be filled are President, Vice President, Secretary, Treasurer, Parliamentarian, Public Relations Officer, Web Master, and State Convention Planner. These offices shall be known as the Board of Directors.

B. Qualifications for holding office:

1. The Person must be a member in good standing within the state organization.
2. The person must have held office in a state club and/or submit a qualifying resume.
3. No member club shall hold more than 50% of the seats on the Board of Directors.
4. The State Convention Planner does not count as one of the 2 officers/club restriction.

C. Duties of the Officers:

1. The President shall preside at all meetings, be the official representative of the state organization; call meetings of the Board of Directors, and enforce policies of the organization.
2. The Vice President shall serve in the absence of the President; shall preside over the committees of the membership, newsletter, education, and research.
3. The Secretary shall maintain a record of proceedings at all meetings; conduct the correspondence of the organization as requested by the President.
4. The Treasurer shall be responsible for collections and distribution of all funds of the organization as requested by the President.
  - a) The Treasurer will provide a complete and accurate Treasurer's report as well as the most recent bank statement at each OMOMs board meeting for review by the board.
5. The Parliamentarian shall maintain Roberts Rule of Order, revised; and advise the President of proper parliamentary procedure.
6. The Public Relations Officer shall establish and maintain contacts with other Chamber of Commerce departments for statewide cities/towns to encourage the support of parents of multiple birth children.

7. The State Convention Planner shall chair the Convention Committee, and keep the Board of Directors informed of Convention preparations.

8. The Web Master shall maintain the website and keep information updated.

D. Nominations will be submitted with qualifying resume 30 days prior to the convention, providing qualification.

E. Election will be 51 % of the majority of members present during the annual General Business Meeting during the annual convention. The term of office will be from end of Convention to the end of the next convention.

F. In the event that an elected officer is unable to fulfill her duties, a written Resignation must be submitted to the President. The President, in conjunction with the Board, will have authorization to appoint the vacant office.

V. Committee Chairman:

A. Committee Chairman will be appointed by the Board of Directors.

B. Committees will include but not exclusive to the following: Publicity, Nominating Committee, Membership, Education and Research, Convention, Newsletter, Executive and Special.

C. The duties of the appointed offices shall be preformed as related to their topic as directed by the Board of Directors. The Board of Directors will consist of the elected and appointed officers. The appointed officers shall serve on the Board of Directors in an advisory capacity only and; not as a voting member. The Board of Directors shall supervise the affairs of the organization; review written policy and procedures on an annual basis; and make timely revisions as necessary. Special meeting may be called by the President or upon written request of two committee members.

D. The immediate Past President shall act in an advisory capacity at the discretion of the President.

VI. Meetings:

A. An annual convention and business meeting will be conducted each year in accordance with OMOMs Standing Rules and Regulations as stated in Standing Rules Section F.

VII. Parliamentary Authority:

A. Roberts' Rules of Order, Revised will be used.

B. An elected Parliamentarian will preside at convention meetings.

VIII. Amendments:

A. The constitution will be adopted by approval by a majority of the membership.

B. Amendments to the constitution may be made by a quorum consisting of 51% of the members present and in good standing at the annual business meetings/convention.

Standing Rules:

A. Order of Business:

1. Call to Order
2. Credential Report
3. Minutes
4. Reports of Offices
5. Reports of Special Committees
6. Unfinished Business
7. New Business
8. Program
9. Announcements
10. Adjournment

B. Application Procedure: Fill out form and pay dues

C. Representation will be by individual member vote at the general business meeting/convention.

D. Quorum will consist of 51% of the members present and in good standing.

E. Newsletters will be mailed and/or emailed quarterly.

F. Annual Convention will be held in April or May of each year. Specific dates will be determined by the OMOMs Board of Directors.

G. Board meetings will be held within approximately six (6) weeks of the election of new officers, and one meeting held approximately one month prior to the convention. Locations and dates of the five (5) meetings will be determined by the OMOM's Board of Directors.

H. The position of State Convention Planner does not count as one of the 2 officers per club restriction. The position of State Convention Planner shall carry one vote only on the Board. In the event there are co-chairs for the state convention; only one person will hold the State Convention Planner position, and only one vote is carried.